

The Institute ESSEC IRENE is looking for an:

INTERN

On Governance and Conflict Resolution

ABOUT THE INSTITUTE

The **Institute of Research and Education on Negotiation (IRÉNÉ)**, founded in 1996 in ESSEC Business School (non-profit organization) has **three main goals**:

- To develop a theoretical and practical research process in negotiation, mediation and conflict resolution ;
- To design and lead interactive trainings, to more than 2,000 people per year, either students from several institutions (ESSEC, ENA, French and foreign universities, etc.), or professionals from private companies and public institutions (European Commission, Secretary General of the European Council, French Ministry of Foreign and European Affairs, French Ministry of Defence, etc.)
- To lead field missions in order to bring peace in fragile and post-conflict states, by strengthening the capacities of the relevant local actors, promoting dialogue, and enhancing trust between parties.

In this context, ESSEC IRENE and its partners institutions (the Académie Diplomatique Internationale) have formed a consortium selected by the European Union to establish and develop governance within the Centres of Excellence for chemical, biological, radiological and nuclear (CBRN) risks mitigation. This program that exist within the initiative launched by the European Union (<http://www.cbrn-coe.eu>), aims to strengthen cooperation and to develop a coherent and efficient strategy to reduce CBRN risks on an national, regional and international scale.

The scope of the internship is embedded within these European projects.

GOALS AND RESPONSIBILITIES OF THE INTERN

1. Support the administrative and logistical coordination of the EU CBRN Risk Mitigation Initiative (travel preparation, study visit, day-to-day management of the project);
2. Preparation of the Minutes of Meetings, translations, synthesis notes, preparation of experts file;
3. Research on governance, mediation and related topics ;
4. Support the preparation of courses on negotiation, mediation and governance;
5. Monitor calls for tender.

QUALIFICATIONS AND SKILLS

- Educational background in business, political sciences, international relations or law;
- Previous experience or good knowledge of the European project management;
- High level in English and French - proficiency in any other language is a plus;
- Previous experience in private sector, NGO, international organisation or administration;
- Teamwork, open-mindedness and dynamism.

STATUS

- Intern ;
- Starting date: **February 2018**, for a duration of 6 months;
- Work place: ESSEC, Cergy (95), France.

Resume and cover letter: to address only by email to irene@essec.fr specifying the reference CANDIDATURE STAGE ESSEC IRENE NRBC